



File No.: BSNLCO-CA/25/9/2020-CA-ERP-FICO

Dated: 10.11.2020

To,
The Chief General Manager
ETP/ETR/STR/NETF
BSNL

Sub: Merger of Non-Territorial Circles – regarding

Ref: (1) BSNLCO-CA/19/1/2020-CA-ERP-FICO dated: 15.07.2020
(2) No. 4-2/2014-Restructuring dated 14.01.2020

With reference to above letters regarding merger of Non-Territorial circles, the Schedule of merger of mentioned circles/BAs is proposed as given below from 01.12.2020.

Sl. No.	Circle/BA to be Merged/Tagged	To be Merged/Tagged with	Effective Date	GST Area/Business Place
1	6001 ETP CIRCLE OFFICE	ETR	01.12.2020	WB19
2	6002 ETP BHUBANESWAR	ETR	01.12.2020	OR21
3	6003 ETP KOLKATA	ETR	01.12.2020	WB19
4	6004 ETP PATNA	ETR	01.12.2020	BR10
5	6005 ETP JHARKHAND	ETR	01.12.2020	JH20
6	6006 ETP A & N	STR	01.12.2020	AN35
7	6007 ETP SIKKIM	ETR	01.12.2020	SK11
8	5003 ETR DIMAPUR	NETF	01.12.2020	NL13
9	5004 ETR GUWAHATI	NETF	01.12.2020	AS18
10	5008 ETR SHILLONG	NETF	01.12.2020	ML17
11	5010 ETR MIZORAM	NETF	01.12.2020	MZ15
12	5011 ETR TRIPURA	NETF	01.12.2020	TR16
13	5012 ETR ARUNACHAL PRADESH	NETF	01.12.2020	AR12
14	5013 ETR MANIPUR	NETF	01.12.2020	MN14
15	5009 ETR A & N	STR	01.12.2020	AN35

In respect of the above merger, following activities are to be ensured by respective circles –

1. The Circles to be merged/tagged are requested to complete all the month end activities on or before 30.11.2020.
2. The CSC of ETP will stop functioning from 01.12.2020 and all the operation bank accounts will continue to be operated till three months from the said date and thereafter the accounts have to be closed.



3. All Circles/BAs going to be merged/ tagged should ensure that no cross BA GR/IR is pending for completion. The entire cross BA POs have to be short closed or the required necessary activities have to be completed on or before 30.11.2020.
4. All the workflow items should be completed on or before 30.11.2020 in respect of all circles/BAs going to be merged/ tagged.
5. The Intra-circle remittances have to be eliminated and Inter Circle Remittances have to be reclassified/ regrouped. Suppose ETP Patna has any remittance balance against ETR circle, the same have to be reclassified as going forward it will be part of ETR.
6. Clearing should be mandatorily done otherwise balances will go haywire and will be difficult to reconcile.
7. The GST will have to be dealt as per the extant guidelines as no change will be involved in GST.
8. CAPEX Budget available at circles IM node should be distributed to the respective BAs IM nodes by circles (ETP & ETR) which are going to be tagged. Budget remained at circle IM node will get lapsed on 01.12.2020.
9. The Circles in which the Circle/BAs will be merged/tagged should ensure that from 01.12.2020 the Financial Statements are generated after grouping/including the merged BAs also.
10. The new Circle codes will appear in the documents of tagged BAs from the effective date of tagging, whereas old documents continue to appear the Circle code (Old Company Code) in posted documents.
11. All the PGI & its Invoice have to be done by the user of respective unit before start of merger activity.
12. All the sales Invoices which have not been released to accounting have to be cleared on or before 30.11.2020.
13. In next phase the tagged BAs TBL will be migrated and the BA will get ceased.

Sr. GM (CA & ERP-FICO)

Copy to:

1. CGM/IFAs of all BSNL Circles
2. PGM(ERP), ERP Centre , ALTC, Ghaziabad for information and further action in ERP
3. Sr.GM/GM(CIT)/(Restructuring)/(CBB)/(Taxation)/(Pers.), BSNL Corporate Office